



Dated: August 30, 2019

The Manager
BSE Limited
Corporate Services Department
Floor 25, Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai – 400001
Email: corp.relations@bseindia.com

BSE Scrip Code: 526407

Ref: Disclosures under Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Madam,

This is with reference to earlier letter dated August 12, 2019 regarding **32nd AGM (Annual General Meeting)** of the Company proposed to be held on **Monday 30th day of September, 2019 at 12:00 P.M.** at **NCUI Auditorium & Convention Center, 3, August Kranti Marg, New Delhi 110016**, we do hereby provide additional details under terms of Regulation 30 read with Para A of Part A of Schedule III to the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 ("SEBI Listing Regulations"), we are hereby informing you the following :

1. Pursuant to the provisions of Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the **Registers of Members and Share Transfer Books of the Company shall remain closed from Tuesday 24th September, 2019 to Monday 30th September, 2019 (both days inclusive) for the purpose of Annual General Meeting.**
2. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide the facility to its members, to cast their **vote by electronic means (remote e-voting) through Central Depository Securities Limited (CDSL)**, on all the resolutions mentioned in the Notice convening **32nd AGM.**



REGD. OFF. : Ritesh Properties and Industries Limited – 11/5B, 1st Floor, Param Tower, Pusa Road, New Delhi - 110005 – Mob : +91-9212359076
Email : info@riteshindustries.us – CIN : L74899DL1987PLC027050

HEAD OFF. : Hampton Court Business Park – NH-95, Ldh-Chd Road, Ludhiana - 141123 (PB) – Tel : +91-8729000684/686
Email : info@riteshindustries.us – www.riteshindustries.us

ADMIN OFF. : Plot No.- 312 Udyog Vihar, Phase IV, Gurgaon - 122015 (HR). PH.: (0124) 4111582, 4369560, 4488945.



3. The **Cut-off Date** for determining the eligibility to vote by electronic means or by physical ballot paper at the AGM is **Monday 23rd September, 2019**. The remote e-voting facility will be available during following period at <https://www.evotingindia.com> :-

Commencement of remote e-voting	9:00 A.M. IST on Friday 27 th September, 2019
End of remote e-voting	5:00 P.M. IST on Sunday 29 th September, 2019

The remote e-voting shall not be allowed beyond 5:00 p.m. IST on Sunday 29th September, 2019.

M/s. MZ & Associates, firms of Company Secretaries, having office at 3/31/west Patel Nagar, New Delhi 110008, has been appointed as Scrutinizer by the Board of Directors, to scrutinize remote e-voting process and polling at the AGM in a fair and transparent manner.

Further, in compliance of the provisions of Section 101 and 136 of the Companies Act, 2013 read with Rule 18 of the Companies (Management and Administration) Rules, 2014, the Notice setting out the business to be transacted at the 32nd AGM along with Explanatory Statement, Attendance Slip and Proxy form and the Annual Report of the Company for the Financial Year 2018-19 are being sent through electronic mode to the members whose e-mail id's are registered with the Company or with the Depository Participant(s) and to all other members at their registered address through the permitted modes, whose names appear in the Company's Register of Members / Beneficial Owners maintained by the Depositories, as on Monday 23rd September, 2019.

You are requested to take the above information on records and disseminate the same on your respective websites.

Yours faithfully
For Ritesh Properties and Industries Limited

Tarandeep Kaur
Company Secretary

